



**RYE NECK UNION FREE SCHOOL DISTRICT  
300 HORNIDGE ROAD  
MAMARONECK, NEW YORK 10543  
BOARD OF EDUCATION PLANNING SESSION  
FEBRUARY 28, 2024**

Present: President Rebecca Mansell  
Trustee Jason Carmel  
Trustee Gloria Golle  
Trustee Patty Nashelsky  
Trustee Erica Wagner  
Trustee Elizabeth Yong  
Dr. Eric Lutinski, Superintendent of Schools (Via Google Meet)  
Carolyn Mahar, Assistant Superintendent for Business  
Corinne Ryan, Assistant Superintendent for Curriculum and Instruction  
Mary Ellen Chiera, District Clerk

**I. Opening of Meeting**

President Mansell called the meeting to order at 6:30 p.m.

**II. Approval of Minutes**

**Approval of Minutes of the February 14, 2024 Board of Education Meeting**

Upon motion duly made by Trustee Golle and seconded by Trustee Wagner, it was

**RESOLVED**, that the Board of Education of the Rye Neck Union Free School District hereby approves the Minutes of the Board of Education Meeting held February 14, 2024 as submitted.

**AYES: All Present**

**NAYES: None**

**III. Discussion**

**Board Code of Ethics**

Following discussion concerning the language of the document, it was decided that the Board will research the language further, collaboratively update the draft document and vote on a resolution to adopt the Code of Ethics at the March 13th Board Meeting.

### **NYSSBA Policy Services**

Following discussion of the use of NYSSBA's policy services and which specific service to use, the Board voted to use NYSSBA's Comprehensive Policy Service, as follows:

Vote to use NYSSBA's policy services:

In Favor: Trustees Carmel, Yong, Wagner and President Mansell

Against: Trustees Nashelsky and Golle

Vote on which service to use:

Compliance Review: Trustee Golle

Comprehensive Policy Service: Trustees Carmel, Yong, Wagner and President Mansell

Abstain: Trustee Nashelsky

### **Review of Policy Committee Charter**

Following discussion of the draft document, it was decided that the Board accept the modification to the proposed policy committee charter to expand the language on the responsibilities of the committee to address good faith, conflicts of interest and confidentiality and put it on for a first reading at the March 13th Board Meeting.

### **Board of Education Operating Procedures/Board Retreat**

Following discussion of the creation of operating procedures for the Board and discussion of the draft document, it was decided that the Board work collaboratively with a NYSSBA representative to create an operating procedure manual.

### **TPAT Update**

The Board reviewed Trustee Yong's update from the last TPAT meeting. Brief discussion was had regarding the hardware specified on the Technology Plan.

### **RNSF Update**

Trustee Wagner presented the Foundation's logo and announced that their first and largest fundraiser will be the Panther Paver Campaign. She stated that the Foundation will sell approximately 300 personalized pavers at \$250 each to be placed in the beds in front of the High School entrance. In addition, they are having a launch event on May 6th at 25 North. As an additional fundraiser, leading up to the event they will sell 100 raffle tickets to win a trip at \$100 each.

In addition, Trustee Wagner reported that the Foundation currently has four official board members and is looking to recruit another four or five more. The website will be completed mid-March, and they expect to begin communicating to the community in early April.

## **IV. Executive Session**

Upon Motion duly made by Trustee Wagner and seconded by Trustee Nashelsky, it was

**RESOLVED**, that the Board of Education of the Rye Neck Union Free School District hereby agrees to move into executive session to discuss the review recommendations.

**AYES: All Present**  
**NAYES: None**

V. **Adjournment of Executive Session, Reopening of Public Meeting and Adjournment of Public Meeting**

Upon motion duly made by Trustee Golle and seconded by Trustee Carmel, it was

**RESOLVED**, that the executive session be adjourned and the Public Meeting be reopened; and it was

**FURTHER RESOLVED**, that there being no further business before the Board and upon motion duly made by Trustee Yong and seconded by Trustee Wagner, it was

**FURTHER RESOLVED**, that the Board of Education Planning Session of February 28, 2024 be adjourned.

**AYES: All Present**  
**NAYES: None**

President Mansell adjourned the meeting at 8:53 p.m.

Respectfully submitted,

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Mary Ellen Chiera  
District Clerk